

Northumberland and Durham Caledonian Society

www.nadcally.org.uk



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Dear Member/s

Hope you are all keeping well and enjoying this wonderful summer weather.

To anyone not feeling 100% hope you are feeling better soon. Also to anyone with an Anniversary or Birthday congratulations and birthday wishes to you too.

As the new Season is getting near it is time to let you know of events and dates for your diary. They are as follows:

Presidents Reception

Date: Friday 14 September

Time 7.15 pm

Venue: Gosforth Parish Hall

Price £3.00

Come along for our first event of the season and meet your new President as she enters her first year of Office.

There will be a welcome glass of fizz, entertainment, a buffet and an easy dance programme. Recap sheets are enclosed with this newsletter.

The savory selection will be provided and we ask members to bring a contribution to the sweet table.

To allow for catering if you can let me know by 7 September. There are return slips enclosed with this letter or you can ring me. Just pay on the night, tickets will not be issued for this event. You only need your name and address on one of the slips.

The next event is the non dancing daytime event which will be a light lunch followed by entertainment. The price and further details available at Presidents Night.

October non dancing daytime event

Date: Wednesday 3 October

Time: 12:30 – 2:45

Venue: Gosforth Parish Hall

Entertainment and price TBA

Informal Dance again held at Gosforth Parish Hall.

Date: Friday 19 October 2018

Time: 7.30 – 10:45

Venue: Gosforth Parish Hall

Price: £4

This will be dance to CDs played by our very own DJ's. Again with Refreshments and supper taking the same format as Presidents Night - Savory provided and contribution to sweet table by members.

The November dates for your Diary are:

St Andrews Dinner and Dance

Date: Wednesday 28 November 2018

Venue: Airport Britannia Hotel - Music provided by Robert Whitehead and his band.

Price: TBA

This is one of the highlights of the year and with Robert Whitehead and his band playing we look forward to a great evening. Get together with friends and book a table of 8 or 10 ensuring you will all be sitting together.

As this is a more formal event we would like to ask if you could let me know if you are attending by 4th November. The price and menu will be in your next news letter.

Do note that the Church service for St. Andrews day is on Sunday 25 November at St. Andrews Kirk on Sandyford Road.

The last event of 2018 is the New Year Dance. This is to be held at Shiremoor Community Centre and is in the afternoon. This is the first of 2 new venues we are trying this season.

New Year Dance

Date: 28 December 2018

Time: 1.30 - 4.30

Venue: Shiremoor Community Centre - Music provided by Robert Whitehead

Price: TBA

Directions and more details in the next newsletter and available online.

GDPA

Your will notice an extra document with this letter, a GDPA form for you to complete.

Could you please sign and return the Data Protection Form. This is due to the new laws which came into action in May. The Caledonian Society does not pass ANY details we have to anyone. However, it is a requirement we have to do. If you are coming to the Presidents Reception or the Dance Classes you can hand it to me then. If you wish you can always send a scanned copy of the completed form to treasurer@nadcally.org.uk or return your form by post to the secretary.

Talking of the Dance Classes we commence again on Monday 17 September at St. Hildas Church in West Jesmond 7.30 - 9.30 on the 1st and 3rd Monday of the month.

Well thats all for now. Enjoy the rest of the Summer Recess and the Committee look forward to seeing you at an event soon.

Take Care and Bye for now.



Data Protection Policy Statement

In order that the Society is fully compliant with the requirements of the new General Data Protection Regulation (GDPR) which comes in to effect from 25th May 2018, it is a legal requirement that we have a clear policy regarding the recording, storing, processing and protection of all members' personal data. All such data held will be legitimately used for the purpose of maintaining a record of membership, as well as to inform members of Society events and important Society matters. The only Society members with access to this data will be the Treasurer and the Secretary.

- Data held will be personal but not sensitive and will be restricted to Name, address, email details and telephone numbers for each member.**
- Data will not be shared or used for any direct marketing but held purely for the purpose of maintaining a record of membership and to contact individuals for reasons of legitimate purpose.**
- Data will be electronically stored in a stand-alone database, password protected, maintained solely by the Society and lodged within a secure server. Data will not be transferred to, or held on, any portable memory device.**
- All personal data held in the database will only be that so authorised by each individual member. In order to ensure a smooth transition to the new GDPR it will be assumed that the personal data of existing members will be transferred with implied consent. However, all existing members will be required to confirm their consent by completion of a Consent Form. New members will be required to complete a Membership/ Data Consent form.**
- Personal data collected manually and stored in files as a hard copy still has to be managed in accordance with the data protection regulations. Therefore the Society will make electronic copies of Membership/ Data Consent documents and shred the manual copies once data input is complete.**
- All personal data will be held for the duration of membership and/or as long as it is necessary to fulfil the purposes stated in the policy**

Data Review

Any individual Society member can make a request to see all of their personal data held by the Society and can ask that all or any part of such data be deleted or amended as necessary. Consent for any changes would require the member to resubmit a Membership/Data Consent form. The Society will hold a member's data for as long as an individual is a paid-up member. Should a member resign then their personal data will be removed as soon as possible. In the event that an individual's membership lapses, and there is no likelihood of their return, then their data will be deleted immediately.

Data Breach

A Personal data breach as defined under the GDPR covers more than just the unauthorised disclosure of personal information. The phrase is defined as "a breach of security leading to the accidental or unlawful destruction, loss, alteration, unauthorised disclosure of, or access to, personal data transmitted, stored or processed by the Society".

In the unlikely event of a data breach it will be the responsibility of the Treasurer and the Secretary to co-ordinate the following action.

- **Change protective passwords immediately.**
- **Alert all members to the fact that a data breach has occurred and that their personal details may have been accessed by unauthorised persons.**
- **Assess whether the data breach is of such seriousness that the Information Commissioner's Office be informed of the nature of the breach within 72 hrs of it being detected.**
- **Determine how the breach occurred and put into place measures to prevent a further occurrence.**
- **Record the details of the data breach and the action taken.**

Complaints

Any member concerned about how their personal data is used can contact the Society directly or bring their concerns to the attention of a Committee member. Alternatively, you have the right to complain to the Information Commissioner's Office.